

P-CARD PURCHASE REQUISITION FORM

I. REQUISITION

TODAY'S DATE	DATE NEEDED	MANAGER NAME	FY	DEPT.	DIVISION	DIVISION #
8/10/2020		Gary Bonkowski	20	D210	Logist & Warehouse	2180

II. PROCUREMENT

VENDOR NAME	ITEM OR SERVICE REQUESTED
Contemporary Services Corp. (CSC)	Phoenix Convention Center Logistical Support - Additional Balance

	FUND	AGENCY	UNIT	ACTIVITY	APPROP	OBJECT CODE	TOTAL (\$)
LINE1	100	D210	2180	ELEC	ELE1		\$ 30.35
LINE2							
LINE3							
8120							\$ 30.35

P-CARD (NC)	
NV	
LQ	
BidSync #	
SS	
CL	

PROCURER SIGNATURE	DATE	RECONCILED SIGNATURE	DATE
<i>Joseph Rodenback</i>	8/10/2020		

III. BUDGET

BUDGET SIGNATURE	DATE

Joseph Rodenback - RISCX

From: Steven Hawkins <shawkins@csc-usa.com>
Sent: Monday, August 10, 2020 7:44 AM
To: Joseph Rodenback - RISCX
Cc: Kayla Stewart - RISC
Subject: Re: Maricopa County Elections at Phoenix Convention Center

Good Morning,

Here's the receipt for the balance.

CONTEMPORARY SERVICES C
17101 SUPERIOR ST
NORTHRIDGE, CA 9
818-885-5150

CONTEMPORARY SERVI

Date: 08/06/2020 1

CREDIT CARD SA

VISA
CARD NUMBER: *****720
TRAN AMOUNT: \$30.35
APPROVAL CD: 018667
RECORD #: 000
CLERK TO: 101

Thank you!



Steven Hawkins
Assistant Branch Manager
Contemporary Services Corporation
The Leader in Crowd Management
601 E. Washington Street, Phoenix, AZ 85004
P: (602) 340-0046 M: (480) 263-0294
w: www.csc-usa.com e: shawkins@csc-usa.com



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From: Steven Hawkins
Sent: Thursday, August 6, 2020 9:55 AM
To: Joseph Rodenback - RISCX <jrodenback@risc.maricopa.gov>
Cc: Kayla Stewart - RISC <kstewart@risc.maricopa.gov>
Subject: RE: Maricopa County Elections at Phoenix Convention Center

Good Morning Joey,

Please see attached the invoice for event security services provided for the 2020 August Primary. The payment provided has been applied and there's a balance due of **\$30.35**. I've submitted the card on file for the balance and will send the receipt once it's been processed.

Let me know if you have any questions

Thank you!



Steven Hawkins
Assistant Branch Manager
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w: www.csc-usa.com e: shawkins@csc-usa.com



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From: Joseph Rodenback - RISCX <jrodenback@risc.maricopa.gov>
Sent: Wednesday, July 08, 2020 10:32 AM
To: Brittany Shaldjian <bshaldjian@csc-usa.com>
Cc: Steven Hawkins <shawkins@csc-usa.com>; Kayla Stewart - RISC <kstewart@risc.maricopa.gov>
Subject: RE: Maricopa County Elections at Phoenix Convention Center

WARNING: [EXTERNAL]

Hi Brittany & Steven,

Based on our communication below. I just wanted to verify if the attached estimate which was sent over on Thursday was the finalized estimate which we should be making payment on?

Thanks,

Joey Rodenback
Maricopa County Recorder/Elections
jrodenback@risc.maricopa.gov

From: Joseph Rodenback - RISCX
Sent: Thursday, July 2, 2020 12:45 PM
To: 'Brittany Shaldjian' <bshaldjian@csc-usa.com>

Cc: Steven Hawkins <shawkins@csc-usa.com>; Kayla Stewart - RISC <kstewart@risc.maricopa.gov>

Subject: RE: Maricopa County Elections at Phoenix Convention Center

Thank you, Brittany! We'll be on the lookout for it.

Take Care,

Joey Rodenback
Maricopa County Recorder/Elections
jrodenback@risc.maricopa.gov

From: Brittany Shaldjian <bshaldjian@csc-usa.com>

Sent: Thursday, July 2, 2020 12:36 PM

To: Joseph Rodenback - RISCX <jrodenback@risc.maricopa.gov>

Cc: Steven Hawkins <shawkins@csc-usa.com>; Kayla Stewart - RISC <kstewart@risc.maricopa.gov>

Subject: Re: Maricopa County Elections at Phoenix Convention Center

Payment is due prior to your event moving into the building. We will send both you and Kayla over the CCA form and estimate once it's finalized and ready to be paid.

Thank you!

Brittany Shaldjian |Branch Manager

Contemporary Services Corporation
601 East Washington Street, Phoenix, Arizona 85004
p. 602.340.0046 | f. 602.340.0128

<https://smex12-5-en-ctp.trendmicro.com:443/wis/clicktime/v1/query?url=www.csc%2dusa.com&umid=3f8bc01c-d899-43a4-9aac-814272faaefb&auth=39b217327f114a49c1348f2b49648029c25ee8ea-6297dca2cc2aac5eadeaf2a6f8e2655076293f49>

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From: Joseph Rodenback - RISCX <jrodenback@risc.maricopa.gov>

Sent: Thursday, July 2, 2020 12:23 PM

To: Brittany Shaldjian <bshaldjian@csc-usa.com>

Cc: Steven Hawkins <shawkins@csc-usa.com>; Kayla Stewart - RISC <kstewart@risc.maricopa.gov>

Subject: RE: Maricopa County Elections at Phoenix Convention Center

WARNING: [EXTERNAL]

Brittany,

All invoices/receipts can come to me and Kayla Stewart, who I have CC'd on this e-mail. We are able to make the payments. Would it be fine then to send the CC Authorization form over once I receive the invoice?

Joey Rodenback
Maricopa County Recorder/Elections
jrodenback@risc.maricopa.gov

From: Brittany Shaldjian <bshaldjian@csc-usa.com>
Sent: Thursday, July 2, 2020 12:19 PM
To: Joseph Rodenback - RISCX <jrodenback@risc.maricopa.gov>
Cc: Steven Hawkins <shawkins@csc-usa.com>
Subject: Re: Maricopa County Elections at Phoenix Convention Center

Yes I have, Gary has been copied in on our correspondences with updating the estimate. Once it's finalized who should I send it to for payment?

Thank you,

Brittany Shaldjian |Branch Manager

Contemporary Services Corporation
601 East Washington Street, Phoenix, Arizona 85004
p. 602.340.0046 | f. 602.340.0128

<https://smex12-5-en-ctp.trendmicro.com:443/wis/clicktime/v1/query?url=www.csc%2dusa.com&umid=960f8683-0267-4b9c-b76b-6f58655a269b&auth=2c0f2d219744f7df8c4f7fbf72abe6fb0f42d3f2-5e6d872d0834fb748811a71202ce42bcf1b766a3>

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From: Joseph Rodenback - RISCX <jrodenback@risc.maricopa.gov>
Sent: Thursday, July 2, 2020 12:04 PM
To: Brittany Shaldjian <bshaldjian@csc-usa.com>
Subject: RE: Maricopa County Elections at Phoenix Convention Center

WARNING: [EXTERNAL]

Hi Brittany,

Did you provide an estimate to our staff by chance? I am trying to fill out the CC Authorization form for you, but I do not know an amount to authorize.

Thanks,

Joey Rodenback
Maricopa County Recorder/Elections
jrodenback@risc.maricopa.gov

From: Brittney Johnson - RISCX <bjohnson@risc.maricopa.gov>
Sent: Tuesday, June 30, 2020 8:03 AM
To: Joseph Rodenback - RISCX <jrodenback@risc.maricopa.gov>; Scott Jarrett - RISCX <sjarrett@risc.maricopa.gov>
Cc: Gary Bonkowski - RISCX <gbonkowski@risc.maricopa.gov>
Subject: RE: Maricopa County Elections at Phoenix Convention Center

I will defer to Scott ☺

Brittney Johnson | **Maricopa County Elections** | **Facility Acquisition Manager**
P (602) 506-8280 | F (602) 506-5112 | A 510 South 3rd Avenue, Phoenix, Arizona, 85003

From: Joseph Rodenback - RISCX <jrodenback@risc.maricopa.gov>
Sent: Tuesday, June 30, 2020 8:02 AM
To: Brittney Johnson - RISCX <bjohnson@risc.maricopa.gov>; Scott Jarrett - RISCX <sjarrett@risc.maricopa.gov>
Cc: Gary Bonkowski - RISCX <gbonkowski@risc.maricopa.gov>
Subject: RE: Maricopa County Elections at Phoenix Convention Center

Good Morning,

Do we know how much this is expected to cost?

Thanks,

Joey Rodenback
jrodenback@risc.maricopa.gov

From: Brittney Johnson - RISCX <bjohnson@risc.maricopa.gov>
Sent: Monday, June 29, 2020 11:26 AM
To: Scott Jarrett - RISCX <sjarrett@risc.maricopa.gov>
Cc: Joseph Rodenback - RISCX <jrodenback@risc.maricopa.gov>; Gary Bonkowski - RISCX <gbonkowski@risc.maricopa.gov>
Subject: FW: Maricopa County Elections at Phoenix Convention Center

I believe this needs to go to Joey?

Brittney Johnson | **Maricopa County Elections** | **Facility Acquisition Manager**
P (602) 506-8280 | **F** (602) 506-5112 | **A** 510 South 3rd Avenue, Phoenix, Arizona, 85003

From: Gary Bonkowski - RISCX <gbonkowski@risc.maricopa.gov>
Sent: Monday, June 29, 2020 10:49 AM
To: Brittney Johnson - RISCX <bjohnson@risc.maricopa.gov>
Subject: FW: Maricopa County Elections at Phoenix Convention Center

Brittney,

I'm not sure what this is for

From: Brittany Shaldjian <bshaldjian@csc-usa.com>
Sent: Monday, June 29, 2020 10:48 AM
To: Gary Bonkowski - RISCX <gbonkowski@risc.maricopa.gov>
Subject: RE: Maricopa County Elections at Phoenix Convention Center

My apologies, I forgot to also attach the CCA form.

From: Gary Bonkowski - RISCX <gbonkowski@risc.maricopa.gov>
Sent: Friday, June 26, 2020 8:35 AM
To: Brittany Shaldjian <bshaldjian@csc-usa.com>
Cc: Farrel Davidson - RISCX <w davidson@risc.maricopa.gov>; John Bolinger - RISCX <jbolinger@risc.maricopa.gov>
Subject: Maricopa County Elections at Phoenix Convention Center

WARNING: [EXTERNAL]

Brittany,

Hello, I would like to introduce myself, John and Farrel, we are with the Maricopa County Elections department and we will be your contacts for the delivery and set-up scheduled at the Phoenix Convention Center meeting rooms 160-167 on 7/20.

We are asking for this delivery and set up to be as early as possible, 8:00 am if possible.

Feel free to reach out anytime if you have questions or concerns or to discuss this set-up.

Farrel will be your lead for the set-up.

Gary Bonkowski

Assistant Director, Logistics and Warehouse Management

Maricopa County Elections Department

510 South 3rd Avenue, Phoenix, Arizona 85003

Office: (602) 506-6447

Mobile: (602) 568-9034

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